

609 Consulting
AutoCAD Drafter, Sheridan, WY
Job Description

Qualifications:

Preferred applicant will possess an associate's degree or higher in AutoCAD drafting or civil design. Applicant must have a thorough working knowledge of AutoCAD and its inner workings. Applicant must have at least four years of experience in civil drafting and design. Experience in energy, municipal, commercial and private design is preferred.

Personal Qualities:

Self-starter, driven, motivated with a positive attitude.

Results oriented with attention to detail.

Focused on quality control and accuracy of final drawings and designs.

Able to communicate effectively both verbally and written.

Flexible and available to respond to changing client schedules.

Experience:

Experience with Carlson or comparable desktop Civil Survey processing software.

Thorough AutoCAD experience and knowledge.

Experience working with and adhering to company CAD standards.

Experience with energy related civil design projects for oil and gas development.

Experience with municipal and private development civil design projects.

Tasks and Responsibilities:

Draft final civil design and survey plat deliverables.

Manage and budget time spent on drafting projects.

Maintain appropriate file structure and naming conventions.

Quality control and review of drawings before submittal to project managers.